

Teff & Associates

Policy:	Accessibility Policy
Effective Date:	June 2017
Date Last Reviewed:	
Scheduled Review Date:	June 2018
Supersedes:	All previous Policies and/or Statements
Approved by:	Howard Teff

PURPOSE:

Teff & Associates (T & A) is committed to diversity, inclusion and accessibility for persons with disabilities.

SCOPE:

This policy describes how T & A works with its employees as well as how it provides its programs, goods and services in a manner that respects the dignity, independence, integration and equal opportunity of persons with disabilities.

POLICY STATEMENTS:

Assistive devices

T & A permits persons with disabilities to use their personal assistive devices while on the T & A's premises.

Communication

T & A is committed to communicating with persons with disabilities in ways that take into account their disability.

Service animals and support persons

T & A welcomes onto its premises service animals and support persons upon whom persons with disabilities rely. T & A will advise the parties

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as soon as possible about any costs they will incur associated with having the support person.

Notice of temporary disruption

T & A will notify persons with disabilities promptly in the event of a planned or unexpected disruption to services or facilities. This notice will be provided in accessible formats.

Training of employees

T & A will provide training to all of its employees and volunteers regarding the provisions and ways to ensure accessible programs, goods, services and workplace.

Training will occur on an ongoing basis and whenever changes are made to relevant policies, practices and procedures.

PROCEDURE:

To request accommodation or assistance for any program, good or service, contact T & A by phone or email.

Feedback process

T & A encourages feedback regarding how it provides programs, goods and services to persons with disabilities. This can be provided via the following methods:

- E-mail: mail@ip-ta.com
- Mail: Hativat Etsiony 119, Carmiel 29126, Israel
- Phone: 97249512449
- Fax: 95149970125

Modifications to this or other policies

T & A is committed to ensuring that its policies, practices and procedures are consistent with and promote the core principles of dignity, independence, integration and equal opportunity. Any T & A

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policy that does not respect and promote the dignity and independence of persons with disabilities will be modified or removed.



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